

Calvert Lesson Manual Access Instructions

Calvert Lesson Manuals

Calvert Lesson Manuals are a print-ready version of the online curriculum. These manuals are designed to support Teachers and Learning Guides by providing an educator’s view of the curriculum, including the Teaching Notes.

Virtual learning experiences are referenced throughout the manuals, and manuals must be accessed within the Calvert digital platform. We recommend that Learning Guides preview the virtual experiences before students start a given lesson.

Note: To ensure a high-quality experience, we continuously update our digital curriculum. You may notice some differences between the digital lessons themselves and the digital or printed lesson manuals. Previewing digital lessons in advance of learning is recommended.

Three Ways to Access Lesson Manuals

Download Digital Resource	Order Individual Physical Copies	Order Physical Copies for Entire Institution
All Teachers and Learning Guides are encouraged to access FREE digital downloads of our complete Lesson Manuals. See instructions below.	Teachers and Learning Guides who would like to own physical copies of lesson manuals may place orders through an eCommerce platform. See instructions below.	Please consult your Sales and Services representative for more information on this option.

Obtaining Calvert Lesson Manuals

Digital Lesson Manuals (Accessible in the Program)

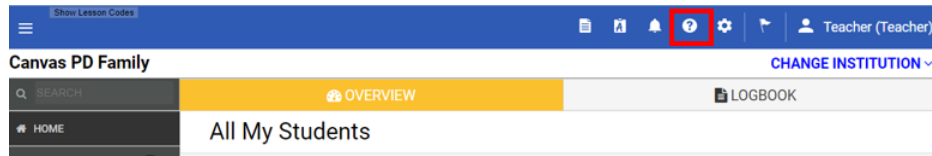
Calvert lesson manuals are created in Portable Document Format (PDF).

As a Teacher or Learning Guide, you can obtain digital lesson manuals for your Calvert course using the following steps:

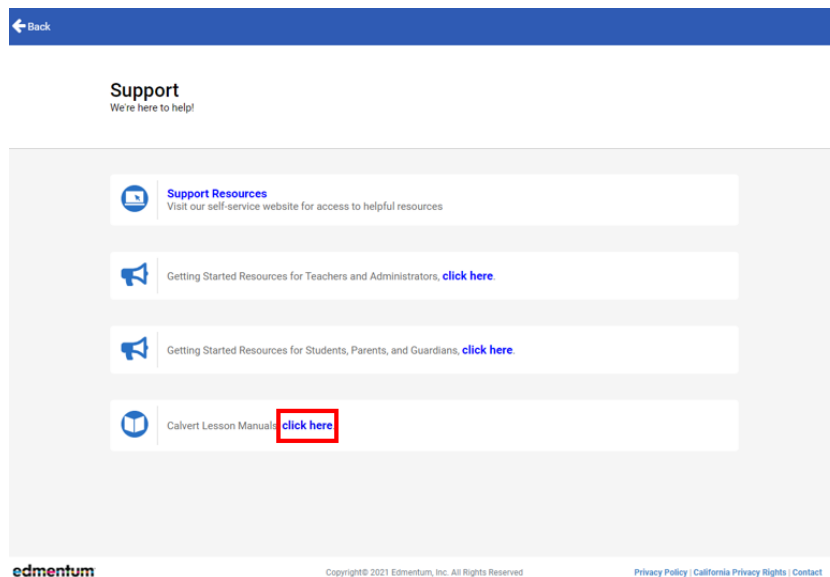
1. Log in to your Calvert account. This will bring you to your Calvert Teaching Navigator (CTN) dashboard.



- From the CTN dashboard, navigate to the Help & Support screen by selecting the question mark icon in the header bar.



- The Help & Support screen contains links to several resources that will help you while you're getting started and throughout the school year. From the Calvert Lesson Manuals box select **click here** to reach the Calvert Lesson Manuals page.



- The Calvert Lesson Manuals page begins with some useful information about the lesson manuals. The lesson manuals are organized by grade. Please note that the lesson manuals for English Language Arts have multiple parts (noted as Part A, B, or C).

Select the desired grade to view the available lesson manuals for that grade.

Calvert Lesson Manuals

Calvert Lesson Manuals are a print version of the online curriculum. These manuals are designed to support Teachers and Family Learning Guides by providing:

- Learning objectives
- Required materials
- Lesson text
- Teaching notes

Virtual learning experiences are also referenced throughout the manuals. It is recommended that Family Learning Guides preview the virtual experiences before students start a given lesson.

Note: To ensure the highest quality experience, we continuously update our digital curriculum. You may notice some differences between the digital lessons and print-based lesson manuals. Previewing digital lessons in advance of learning is recommended

Click on each grade level tab below to view lesson manuals

Kindergarten
1st Grade
2nd Grade
3rd Grade
4th Grade
5th Grade
6th Grade
7th Grade
8th Grade

2nd Grade

Grade 2 English Language Arts A
Grade 2 English Language Arts B

Grade 2 Math in Focus




Grade 2 Science

Grade 2 Social Studies

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5. Selecting the course will open the PDF in your browser, where you can read the lesson manual. From there, you also can download the file if you wish to have it to read offline.

Instructions for downloading via Google Chrome, Mozilla Firefox, and Microsoft Edge:

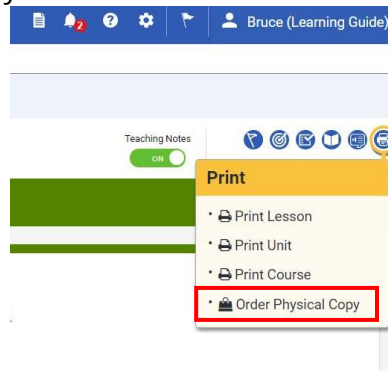
- Google Chrome:
 - a. Select the download icon . The "Save As" dialog will open.
 - b. Select the location where you would like to save the lesson manual file, enter the desired File Name, and select "Save" to proceed.
- Mozilla Firefox:
 - a. Select the printer icon . The "Print" dialog will open.
 - b. From the Destination menu, select "Save to PDF." Selecting "Save" opens the "Save As" dialog.
 - c. Select the location where you would like to save the lesson manual file, enter the desired File Name, and select "Save" to proceed.
- Microsoft Edge:
 - a. Select the disk icon . The "Save As" dialog will open.
 - b. Select the location where you would like to save the lesson manual, enter the desired File Name, and select "Save" to proceed.

Purchasing Printed Lesson Manuals

Note: Please remember that purchasing a lesson manual is only for those seeking to own an individual, physical copy. Purchases will be completed through a secure third-party vendor (Shopify).

To purchase a digital lesson manual to accompany your Calvert course, use the following steps:

1. Log in to your Calvert account and navigate to any of your 2021-2022 core courses: Math, Science, Social Studies, or English Language Arts (ELA).
2. Navigate into any digital lesson in the course.
3. Select the printer icon. A drop-down menu of printing options will appear.
4. Select Order Physical Copy.
 - **Note:** Selecting this link will take you to the Calvert Lesson Manual storefront on Shopify, an **external website**. Only Teachers and Learning Guides will be able to access this website. The link will not display in Student accounts.



5. From the storefront's main page, select the desired grade from the grid. This will bring you to a list of lesson manuals available for that grade.
6. Select the lesson manual that you wish to purchase from the list.
 - **Note:** ELA manuals are divided into multiple parts (A, B, or C) due to the amount of materials included in this course. The manuals are available here only as the full course set. If you need only one part of a set of ELA lesson manuals:
 - Teachers: Please relay your request through your institution contact for Edmentum. If you are the contact, reach out to your Sales and Services partner to place your request.
 - Learning Guides: Please contact Edmentum Customer Support to place your request.
7. Add the desired course's manual to your shopping cart.
8. Once as many lesson manuals as you need have been added to your cart, you can check out and complete your purchase.
 - Accepted payment methods: Visa, MasterCard, American Express, Discover, JCB, Diners Club, and Apple Pay.



9. Follow the steps and enter your shipping and billing information. You may select from a range of shipping options depending on your location. When you are finished and your information is correct, submit your order.
10. You will receive an email confirmation of your order shortly. You'll also receive an email update when the order enters processing and is shipped. Orders are processed weekly and shipped within 1 week of the processing date. The shipping update will include your carrier tracking information.