

Ensure your custom resources are available after the upgrade! Publish your unpublished resources.

Custom Resources

All published custom resources, and any unpublished custom resources that are currently assigned to learners will be available in your upgraded account. This means that any unpublished resources that are not assigned to any learners will not be available. Prior to the upgrade, publish any unpublished Custom Resources that are not assigned to learners if you want them to be available in your upgraded account. Only users with an Account Administrator role can publish custom resources.

Note: Custom Resources must be in a finished status before they can be published.

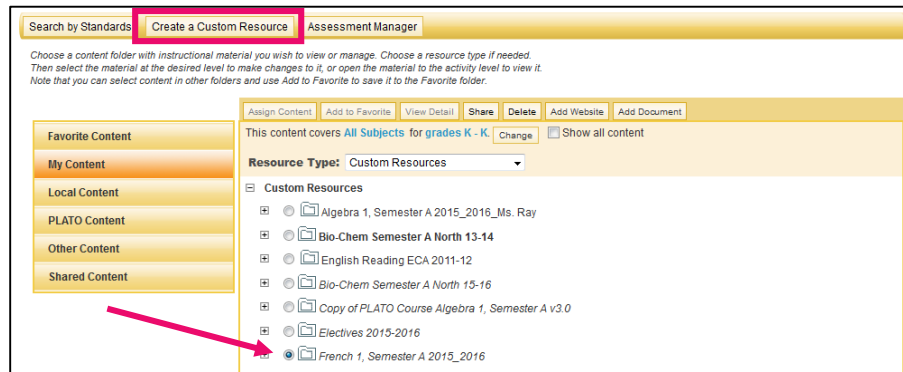
Instructors may edit and finish Custom Resources but must communicate with an Administrator which resources need to be published. Finished resources that are ready to be published will be available in Local Content under Unpublished Resources.

How to Finish a Custom Resource

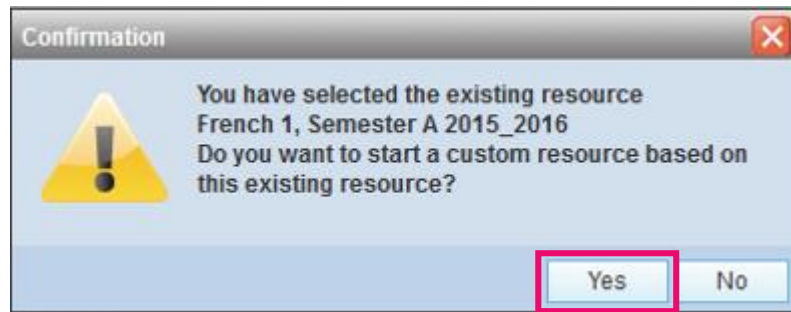
1. Select the **Content** mini-app.
2. Choose **My Content**.
3. Choose **Custom Resources** from the **Resource Type** dropdown menu.



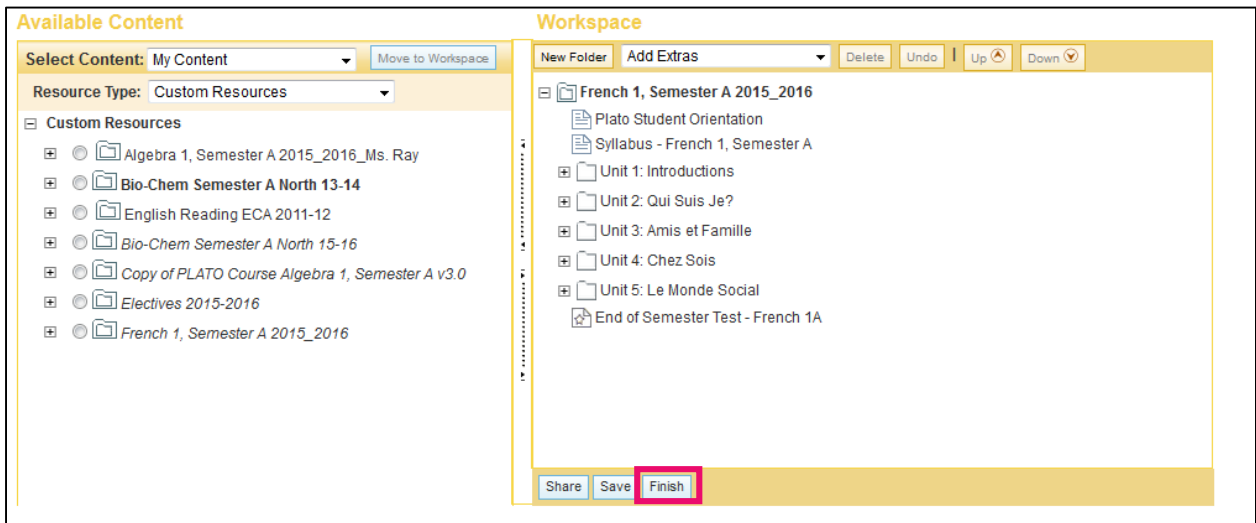
4. Select the **Custom Resource** that needs to be **finished**.
5. Choose **Create a Custom Resource**.



- A confirmation window will ask if you'd like to start a Custom Resource based on this existing content. Select **Yes**.



- Edit the resource, if necessary, and select **Finish**. Resources must be published by an Administrator. Unpublished custom resources that are not assigned to any learners will not be available after the upgrade.



How to Publish Custom Resources

1. Select the **Content** mini-app.
2. Choose **Local Content** on the left.
3. Select **Unpublished Resources** from the **Resource Type** dropdown menu.

Welcome, Melissa
Time Zone: MST / UTC - 7

Home :: Content :: Browse Content

Browse Content

Search by Standards Create a Custom Resource Assessment Manager

Choose a content folder with instructional material you wish to view or manage. Choose a resource type if needed. Then select the material at the desired level to make changes to it, or open the material to the activity level to view it. Note that you can select content in other folders and use Add to Favorite to save it to the Favorite folder.

Assign Content Add to Favorite View Detail Share Publish Delete

This content covers All Subjects for grades K - K. Change Show all content

Resource Type: UnPublished

UnPublished

- *2014 Teacher Preview v.2.0
- _Middle School Library Preview
- 052814 Africa Global Studies
- 1st Grade ELA - Plus Kindergarten
- 1st Grade Math - Plus Kindergarten

4. Select the **Custom Resource**.
5. Choose **Publish**.

Assign Content Add to Favorite View Detail Share Publish Delete

This content covers All Subjects for grades K - K. Change Show all content

Resource Type: UnPublished

UnPublished

- *2014 Teacher Preview v.2.0
- _Middle School Library Preview
- 052814 Africa Global Studies
- 1st Grade ELA - Plus Kindergarten