

Ensure your custom resources are available after the upgrade! Publish your unpublished resources.

Custom Resources

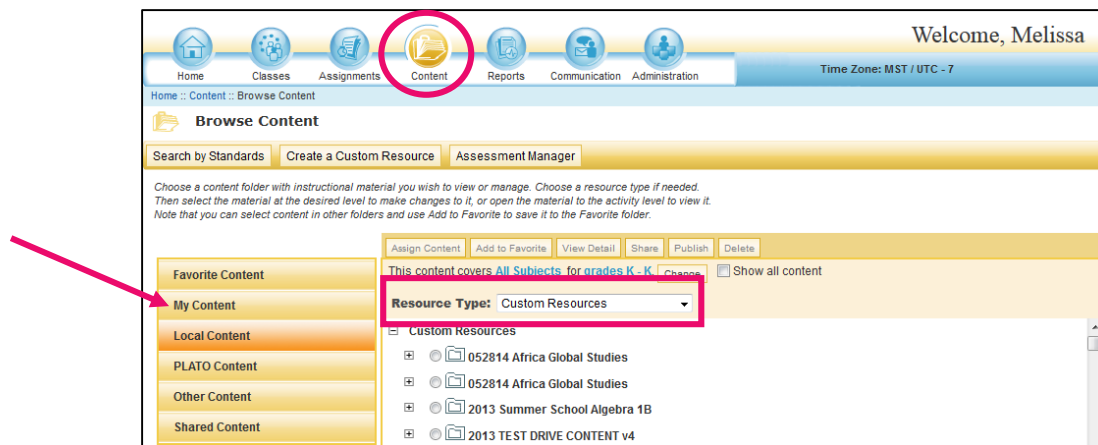
Only published resources will transfer to your upgraded account. Prior to the upgrade, publish any Custom Resources that you would like to keep. Only users with an Account Administrator role can publish custom resources.

Note: Custom Resources must be in a finished status before they can be published.

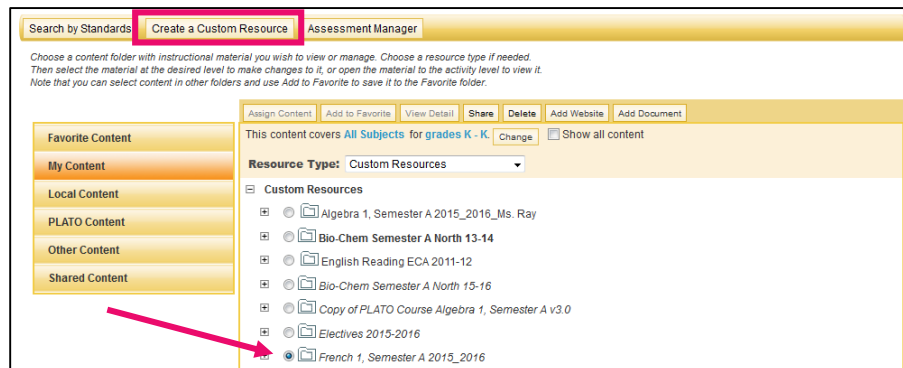
Instructors may edit and finish Custom Resources but must communicate with an Administrator which resources need to be published. Finished resources that are ready to be published will be available in Local Content under Unpublished Resources.

How to Finish a Custom Resource

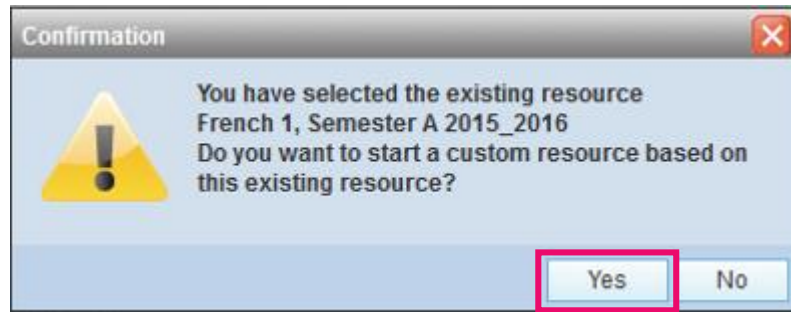
1. Select the **Content** mini-app.
2. Choose **My Content**.
3. Choose **Custom Resources** from the **Resource Type** dropdown menu.



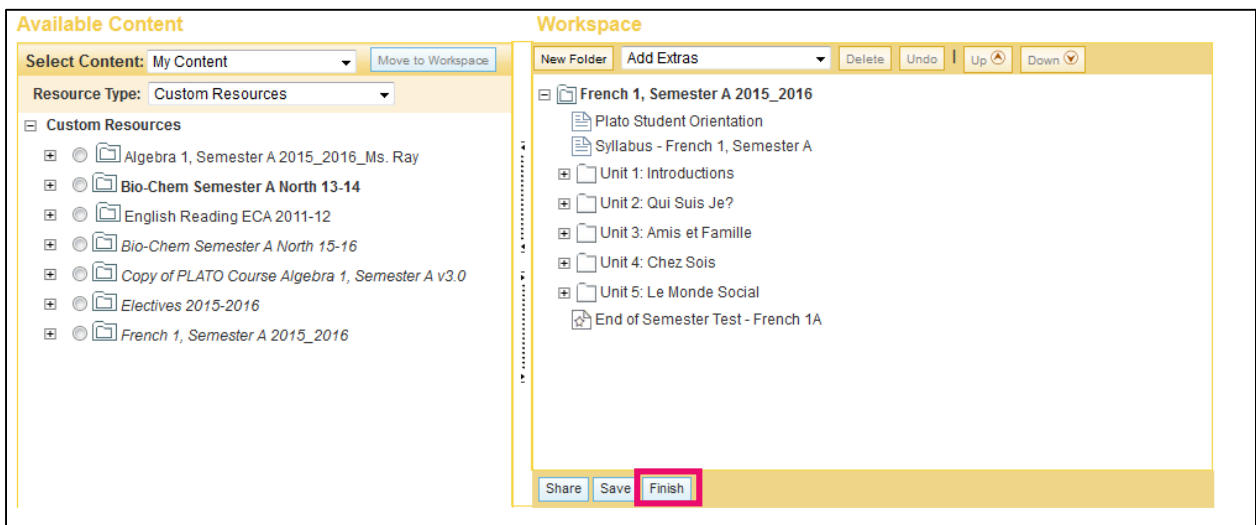
4. Select the **Custom Resource** that needs to be finished.
5. Choose **Create a Custom Resource**.



6. A confirmation window will ask if you'd like to start a Custom Resource based on this existing content. Select **Yes**.



7. Edit the resource, if necessary, and select **Finish**. Resources must be published by an Administrator. Only published Custom Resources will be available after the upgrade.



How to Publish Custom Resources

1. Select the **Content** mini-app.
2. Choose **Local Content** on the left.
3. Select **Unpublished Resources** from the **Resource Type** dropdown menu.

Welcome, Melissa
Time Zone: MST / UTC - 7

Home :: Content :: Browse Content

Browse Content

Search by Standards Create a Custom Resource Assessment Manager

Choose a content folder with instructional material you wish to view or manage. Choose a resource type if needed. Then select the material at the desired level to make changes to it, or open the material to the activity level to view it. Note that you can select content in other folders and use Add to Favorite to save it to the Favorite folder.

Assign Content Add to Favorite View Detail Share Publish Delete

This content covers All Subjects for grades K - K. Change Show all content

Resource Type: UnPublished

UnPublished

- *2014 Teacher Preview v.2.0
- _Middle School Library Preview
- 052814 Africa Global Studies
- 1st Grade ELA - Plus Kindergarten
- 1st Grade Math - Plus Kindergarten

4. Select the **Custom Resource**.
5. Choose **Publish**.

Assign Content Add to Favorite View Detail Share Publish Delete

This content covers All Subjects for grades K - K. Change Show all content

Resource Type: UnPublished

UnPublished

- *2014 Teacher Preview v.2.0
- _Middle School Library Preview
- 052814 Africa Global Studies
- 1st Grade ELA - Plus Kindergarten

How to Unpublish Custom Resources

Since unpublished Custom Resources will not be available after the upgrade, you can unpublish any custom resources that you no longer need or want. Only users with an Administrator role can unpublish Custom Resources.

1. Select the **Content mini-app**.
2. Choose **Local Content** on the left.
3. Select **Custom Resources** from the **Resource Type** dropdown menu.

Welcome, Melissa
Time Zone: MST / UTC - 7

Home :: Content :: Browse Content

Browse Content

Search by Standards | Create a Custom Resource | Assessment Manager

Choose a content folder with instructional material you wish to view or manage. Choose a resource type if needed. Then select the material at the desired level to make changes to it, or open the material to the activity level to view it. Note that you can select content in other folders and use Add to Favorite to save it to the Favorite folder.

Assign Content | Add to Favorite | View Detail | Share | Publish | Delete

This content covers **All Subjects** for **grades K - K**. [Change](#) Show all content

Resource Type: Custom Resources

Custom Resources

- 052814 Africa Global Studies
- 052814 Africa Global Studies
- 2013 Summer School Algebra 1B
- 2013 TEST DRIVE CONTENT v4

4. Select the **Custom Resource**.
5. Choose **Unpublish**.

Assign Content | Add to Favorite | View Detail | Share | **Unpublish** | Delete

This content covers **All Subjects** for **grades K - K**. [Change](#) Show all content

Resource Type: Custom Resources

Custom Resources

- 052814 Africa Global Studies
- 052814 Africa Global Studies
- 2013 Summer School Algebra 1B