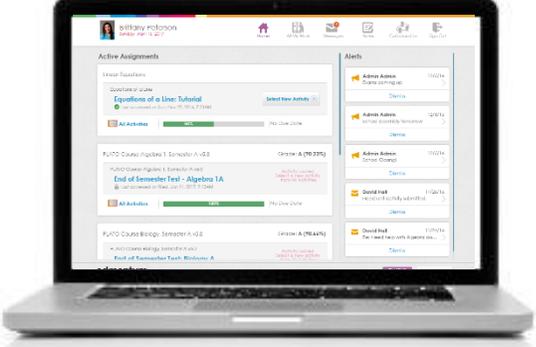


Welcome to your Guided Access to Edmentum Courseware. Use this document to guide you through the program.

Product Area	Your Step-by-Step Guidance
<p>Introduction</p>	<p>Edmentum Courseware is designed to provide you and your students with online courses and curriculum for first-time credit, credit recovery, elective course offerings, and supplemental digital curriculum to meet your students' needs.</p> <p>We offer a wide variety of courses including core curriculum, world languages, electives, and Career and Technical Education courses, so no matter what courses your students need, we've got you covered.</p> 
<p>Learner home page</p>	<p>Log in to the product via the Learner login credentials for Brittany Peterson.</p> <p>Begin by exploring the learner interface. This learner interface is designed to be intuitive and easy to navigate. As a learner you can easily see:</p> <ul style="list-style-type: none"> • Active assignments; these can be full semester courses, or supplemental assignments. • Progress for each assignment displayed in the green bar with a progress percentage at the bottom of each assignment display. • Grades for each course. <p>Note: Progress and grades are tracked automatically, and easily accessible by the instructor. You'll get to explore this in the next phase.</p>
<p>Core Course: English</p>	<p>Select <i>All My Work</i> from the top menu, then select <i>All Activities on the English 10 Course, Expand Unit 1: Literary Devices in Fiction</i></p> <p>Every unit has an exemptive pretest, which allows students to exempt out of content on which they can demonstrate mastery. This functionality is often used in credit recovery implementation. For example, Brittany has exempted out of the <i>Character and Plot Development in Fiction</i> module, so she can completely skip that module and therefore complete the course more quickly.</p> <p>The content within the unit is divided into modules, and each module contains a tutorial and a mastery test. Some modules contain additional practice activities as well.</p> <p>Open the module <i>Subject and Theme in Fiction</i> Click on the tutorial</p> <p>Explore the course. Each tutorial begins with the objective so that the learners knows exactly what they will be learning about. This tutorial begins with an introductory video to grab the learners' attention from the beginning and to promote engagement throughout the tutorial. This tutorial also has built-in narration on each slide so that learners can listen to the text or read it themselves. Within the tutorial, learners have several tools that will help all learners, including ELLs or those with IEPs, to be successful:</p> <ul style="list-style-type: none"> • The dictionary tool allows learners to quickly and easily look up unknown words. • Click to speak allows a learner to simply click on the text in the tutorial and have that text read aloud. This tool is extremely helpful for struggling readers, or for students who are auditory learners. • The translation tool allows learners to translate text to 16 different languages. This is an excellent resource for ELLs that still require some native language support.

As you are working through the course notice that the text is chunked into bite-sized pieces and always accompanied by a supporting images. You'll also see built-in multiple choice and technology-enhanced items that allow learners to test their knowledge during the tutorial. Self-checked lesson activities require learners to answer open-ended application questions based on what they have learned.

Upon ending a lesson, you'll notice a video that summarizes what has been covered. You are then prompted to **Save and Exit**.

Once students complete the tutorial, they take a test to assess mastery before they move on. **From the same module (Subject and Theme in Fiction), click on the Mastery Test**. The mastery test pulls from a bank of multiple choice and technology-enhanced questions, so if the student doesn't do well the first time, they can redo the tutorial, and then retake the mastery test with a different set of questions.

Upon returning to Unit 1, select Discussion: Literary Devices in Fiction

The discussion question gives students the opportunity to respond to a discussion topic related to what they will be learning in the Unit. Take a moment to explore. The discussion is great practice for the types of learning activities that learners will see in college.

Next, select Unit Activity: Literary Devices in Fiction

Unit activities allow students to take what they have learned during the unit and apply it to a project-based/multi step assignment. Students are required to take their learning past the knowledge and comprehension levels and use higher order thinking skills. Because our courses are designed to be flexible enough to meet the needs of your program, if you decide that it makes sense to your program to have the students only work on the modules and assessments, you can easily remove the discussions and unit activities from the course.

Finally, select Post Test: Literary Devices in Fiction

Once a student has completed the modules within the unit they take the unit test, and once the student has completed all of the units, they take the End-of-Semester test. The assessments provide additional layers of accountability for the learner, and they provide the instructor with detailed information about the areas that students are mastering and those that they still need help with.

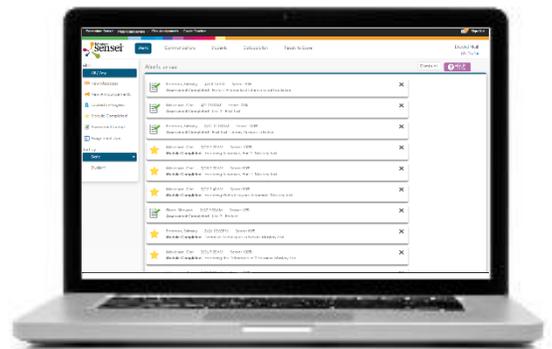
Edmentum Sensei Data Dashboard Alerts

Now let's explore the educator experience. First, focus in on what an educator's day-to-day interactions would look like.

Log in to the product via the Instructor login credentials for David Hall

Upon logging into Edmentum Courseware, the first thing that you will see is your alerts page. This page will let you as an educator know exactly which students need attention right away, and will give you a view into the recent activities that have gone on with your students.

- From the assessment icon,  you can tell that you have students who have completed a unit or End-of-Semester assessment. From the star icon  you can tell that you have students who have completed a module. Based on how that student scored, you can congratulate that student in person or through a message, or you can reach out to that student and schedule a one-on-one tutoring session, and then allow the student to retake it.
- Scroll down until you find an assessment locked icon,  as the instructor you can see that a student has not done well on a mastery test and needs that mastery test unlocked. You can unlock it for that student from here, or you can let that student re-do the tutorial to unlock the mastery test themselves. It all depends on what makes sense for the situation.



- And lastly you have a message alert in the top right corner  from a student. You can simply open this message, and reply to it from here.

Once you have taken action on the alerts, you can dismiss them so that they are no longer in your view.

Now that all of the pressing things are handled, you can move into your daily learning management.

Edmentum Sensei Students Tab

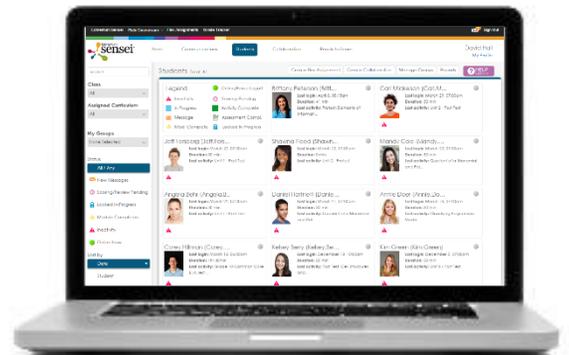
From the top of the Edmentum Sensei view go from Alerts and select Students

From this students tab, as an educator you can see all of the students that are currently assigned to you. You can filter by class to see those who are currently in the room.

At a glance, the green circle lets you know who is currently online so that if a student who should be in the program isn't you can walk over to that student and inquire further about their progress.

Other things you can see from this view are the last previous login details, and if you click on any of the cards, you can see details of the learner's five most recent activities, and can even drill down to more detailed data about the learner's progress in his/her courses. If you want to see more specific details, you could check out the view all assignments area for that student.

Spend some time exploring the student cards and envision how this might look with your program(s).



Edmentum Sensei Reports

Click on the Reports button  in the top right corner of the students tab

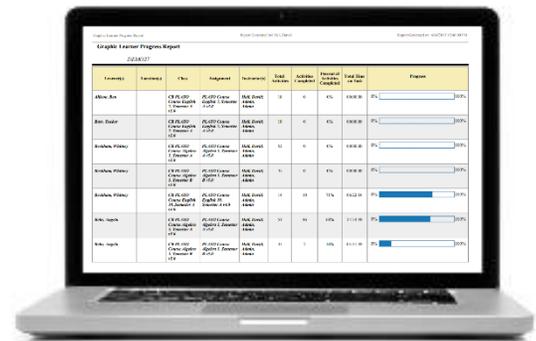
To get an overview of how all of your students are progressing in their courses, you as the instructor can select and pull the graphic learner progress report. Note: This report may take some time to compile and will download in the form of a PDF document. You can see how far students are in their current courses, their total time on task for the course, and even the average amount of time it is taking to complete each module. This report will help you as the instructor to see which students are progressing well, and which students need some extra attention.

To see the learner's exact grade in the course, you can access Grade Tracker, the built in gradebook application. You can customize it so that the weights and grading categories meet your district's needs.

With this information, you can decide to dive deeper into individual student data through additional reports, go into the platform and look at the specific tutorials that struggling students are working on so that she can provide assistance, or have conferences with students about their progress to praise those who are doing well and encourage those who need to improve.

Now we are ready to access the actual Courseware application.

Select Courseware from the black application-switcher bar.



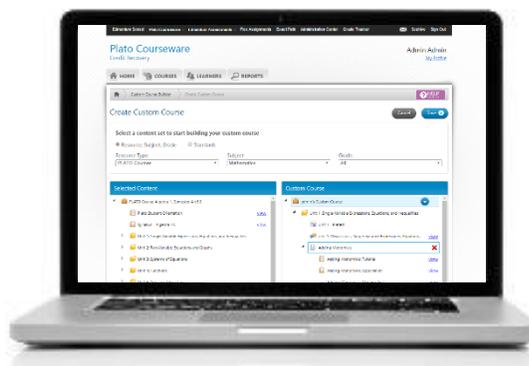
Customization

Login using the administrator login credentials.

Now that you have seen what our courses look like, how learners will interact with the content, and how instructors can monitor progress, let's explore one additional feature, our custom course builder.

Navigate to the Courseware Application and select Custom Course Builder

Custom course builder allows you to create custom courses using Edmentum Courseware content. Start by clicking **Actions** and select **Create a Custom Course**. Using the filters provided, select any course to start customizing.



This is a great feature if you have students who are making up multiple courses, you can combine them into one course with all of the learners' content.

Another way this feature can be used is to create "grading period recovery" courses. You can create custom courses that cover all of the content that was taught in a grading period. Then, any students who fail that grading period in their regular classes can take the course. This will allow students to make up content before they have failed an entire class, and possibly lessen the need for credit recovery in the future.

Another way that custom course builder can be used is to bring other types of content into the course. For instance, the essential career skills course has some really great information that students who are about to graduate will probably be interested in. You could add some of those modules to the end of the units in courses, to help students stay motivated and see how their learning will benefit them in the future. The great thing about custom course builder is that the unit pre- and posttests are automatically updated as content is added or removed, so even if content from multiple courses is combined, the assessment is still effective. With custom course builder you have the flexibility to modify the content to meet the needs of your program.