

Frequently Asked Questions

Questions	Answers	Resources
How do I change the Subscription Coordinator?	To update a Subscription Coordinator, please contact Edmentum Customer Support to make this change for you at 800.477.5286	
How do I edit progress?	<p>In Reading Eggs, click 'Management' and then 'Manage Progress'.</p> <p>Check the box next to the desired student(s) and click the 'Edit Progress' button at the top of the screen. Select Reading Eggs, Reading Eggspress, or Fast Phonics.</p> <p>Select the lesson you want your student(s) to work on next or select Placement Test (for applicable programs). Click 'Update'.</p>	Teacher User Guide
How do I manage the yearly rollover?	<p>As a Subscription Coordinator, you can select the blue button 'Activate Rollover' to remove all students from their current class and advance them a grade level.</p> <p>Note: This will allow teachers to go in and build their new classes for the new year selecting students from the larger pool of all available students</p>	Subscription Coordinator User Guide
How do I remove students from classes?	Click on 'Management' in the main menu, then 'Manage Users'. Select the student(s) you would like to remove from class by clicking the check box next to their name(s). Click 'More Actions' then click 'Remove From All Classes'.	Teacher User Guide
How do I correlate lessons in Reading Eggs to Lexile measures?	In Reading Eggs, click on 'Quick Links', then click on 'User Guides'. Scroll down and select 'Reading Levels Correlation Chart' to see how lesson progress in Reading Eggs or Reading Eggspress correlated to Lexile measures.	Subscription Coordinator User Guide



	Individual student Lexile measures can be found in the Reporting area for each Reading Eggs program area.	
How can I get help with Mathseeds or a parent subscription?	Edmentum does not sell or support Mathseeds or parent subscriptions. Please reach out to Blake eLearning: Phone: (877) 661-4898 Mathseeds Email: support@mathseeds.com	
How do I use the easy login feature?	Sign in to Reading Eggs as a teacher. Click one of the large rectangular buttons in the center of your screen to 'Start Reading Eggs', 'Start Reading Eggspress', or 'Start Fast Phonics'. All student names for your class will display. Keep this screen up for students to find their name and avatar and click to jump right in.	Teacher User Guide
How do I create an assignment?	In Reading Eggs, on the left side, click 'Assignments' then 'Manage Assignments'. Click on 'Create New Assignment'. Assignments can be created in Reading Eggs or Reading Eggspress. <u>Note:</u> Library books can only be assigned to students via Reading Eggspress.	Teacher User Guide
How do I turn off Games and the Playroom?	In Reading Eggs, select 'Management' then select 'Manage Classes'. Other learning areas may not be turned off. One way to prevent students from spending too much time in areas where you do not want them to enter is to create Assignments for those learning areas. Assignments must be completed before the student can further explore other learning options.	Teacher User Guide
How do I print login cards?	Inside of Reading Eggs, navigate to 'Management' and click on 'Manage Students'. Select the desired students by checking the box to the left of their name and then click on 'Print Logins'. This opens a PDF of their login cards in a new tab.	Teacher User Guide



	<p><u>Note:</u> Any passwords with a length of 8-10+ characters will start to be knocked down to the next line and will be cut in half (horizontally) by auto formatting within the program.</p>	
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